



TENDER NOTICE

Qwetu Sacco Ltd invites applications from interested and competent firms for the below quoted tenders for the period 1ST Jan 2024 to 31ST December 2024 as follows:

CATEGORY A: SUPPLY OF GOODS		
NO	TENDER NO	ITEM DESCRIPTION
A-1	QWETU/AD/01/2024	Supply of General Office Stationery
A-3	QWETU/AD/02/2024	Supply of Office furniture, Fixtures & Fittings
A-3	QWETU/AD/03/2024	Supply of Purified Drinking Water
A-4	QWETU/AD/04/2024	Supply of Staff Uniforms
A-5	QWETU/AD/05/2024	Supply of Mobile Phone Airtime
A-6	QWETU/MKT/01/2024	Designing, Branding & production of Promotional materials and signage e.g. T-shirts, caps, banners, folders, poster, brochures, digital membership card, asset tags, gifts among other corporate documents likes magazines
A-7	QWETU/IT/01/2024	Supply of Computers, Photocopiers, Printers, Telephones Heads and Accessories
A-8	QWETU/AD/06/2024	Supply of Printed Stationery and Financial Report Booklets
CATEGORY B: PROVISION OF SERVICES		
B-1	QWETU/AD/07/2024	Provision of Legal Services - Litigation & Conveyance
B-2	QWETU/AD/08/2024	Provision of Courier Services
B-3	QWETU/AD/09/2024	Provision of Guarding Services
B-4	QWETU/AD/10/2024	Provision of Insurance of property, Cash both in Transit and at Premises & General Insurance
B-5	QWETU/AD/11/2024	Provision Of Insurance Cover For Bosa / Fosa/Microcredit Loans, Advances, Shares And Long Term Deposits
B-6	QWETU/AD/12/2024	Provision of Cyber-Crime Insurance
B-7	QWETU/AD/13/2024	Provision of Repair, Maintenance and Services of standby generators
B-8	QWETU/AD/14/2024	Provision of Repair and Maintenance of Strong Rooms, Safes and Cash Counters
B-9	QWETU/AD/15/2024	Provision of Repair & Maintenance of Air Conditioners
B-10	QWETU/AD/16/2024	Provision of Repair and Maintenance of CCTV equipment
B-11	QWETU/AD/17/2024	Provision of Repair and Maintenance of Alarm and Biometric systems
B-12	QWETU/AD/18/2024	Provision of Hardware Maintenance Services for Printers, Copiers, Scanner, UPS and Computers & Telephones Heads
B-13	QWETU/AD/19/2024	Provision of Repair and Maintenance of Fire Extinguisher & Training
B-14	QWETU/AD/20/2024	Provision of Repair and Maintenance of Plumbing and Sewerage System Services (Voi Office)
B-15	QWETU/IT/02/2024	Provision of Maintenance of ICT Networking, Infrastructure & Installation Services
B-16	QWETU/AD/21/2024	Provision of Auctioneering Services
B-17	QWETU/AD/22/2024	Provision of System Audit Services
B-18	QWETU/AD/23/2024	Provision of Debt Collection Services
B-19	QWETU/AD/24/2024	Provision of Land Surveying & Asset Valuation Services
B-20	QWETU/AD/25/2024	Provision of Exhauster services (Voi office)
B-21	QWETU/AD/26/2024	Provision of Cleaning and sanitation services
B-22	QWETU/AD/27/2024	Provision of Office Fumigation Services
B-23	QWETU/AD/28/2024	Provision of Comprehensive Insurance cover
B-24	QWETU/AD/29/2024	Provision of Car Tracking Devices and Car Alarm
B-25	QWETU/IT/03/2024	Provision of Repair and Maintenance Queue Management System (Voi Office)

Tender documents with detailed specifications & tendering conditions may obtained from our Qwetu Sacco Plaza, Ground Floor during normal working hours or can be sent directly to your email address upon payment of a non-refundable fee of **Kshs 1,500** for one set of documents Per Sub-category by cash at **Qwetu Sacco Ltd FOSA** or **Payable via MPESA through Paybill No 129104, A/c No. 059630**

A completed tender document must be enclosed in plain sealed envelope, marked by the relevant Tender No. and addressed to **The Chairman, Qwetu SACCO Society Limited, P.O Box 802-80300, Voi**; and be deposited in the tender box located at Qwetu Sacco Plaza, Ground Floor during normal working hours.

The deadline for participation in the pre-qualification exercise is **17th November 2023 on or before 4.00 PM Friday**. The prequalification documents will then be opened immediately thereafter in the presence of the Candidates or their Representatives who choose to attend at QWETU Sacco Plaza Board Room. Current suppliers and service providers are expected to participate in order to be considered. All applicants who duly complete the pre-qualification process will be notified on the outcomes of their applications after completion of the evaluation process.